



## Applying for an FCC Registration Number (FRN)

The FCC will soon require that all persons applying for a new amateur radio license obtain an FCC Registration Number (FRN) **before** their application can be submitted. Obtaining an FRN online requires you to create a Commission Registration System (CORES) account. Creating a CORES account requires a valid e-mail address. If you do not have an e-mail address, you can apply for an FRN by mail by submitting an FCC Form 160.

If you have an e-mail address, it is a three-step process to get an FRN:

1. Create a CORES account.
2. Log into CORES.
3. Apply for an FRN.

### Step 1 – Create a CORES Account

1. Go to the CORES web page (<https://apps.fcc.gov/cores>)
2. A portion of the web page is shown below.

The screenshot shows three panels from the FCC CORES website. The first panel, 'Username Login', includes a note: 'Note: The Username is the email address associated with your FCC Username Account.' It has input fields for 'Username:' and 'Password:', and a 'LOG IN' button. The second panel, 'Need a Username?', features a red arrow pointing to a 'REGISTER' button and a link for 'Forgot/Reset your password?'. The third panel, 'Search for public FRN information', has a 'SEARCH' button.

3. Click on “**Register**”.
4. Enter the following information:
  - a. Username --Your username must be a valid e-mail address.
  - b. Password -- Your password:
    - Must be 12-15 characters in length
    - Must contain at least one upper-case letter
    - Must contain at least one lower-case letter
    - Must contain at least one number
    - Must contain at least one special character (punctuation mark)
  - c. Name – At a minimum you must enter both a first & last name.
  - d. Phone number (10-digits).
  - e. Select a security question and provide the answer.
5. Click on “**Create Account**”

Almost immediately after you click on “Create Account” you will receive an e-mail containing an e-mail address verification link. **You must verify your e-mail address within 24 hours.**

Your name,

Your request to create a new FCC account has been received. To verify your email address, please click the link below.

<https://apps2.fcc.gov/fccUserReg/api/authorizeUser/916b6199bf6f4f9f43ee43f88baa36d249b1446e0b150a81eb64c25c4be6f9ec15784f75c64ef888>

This link will expire within 24 hours. If you did not request an FCC account, please disregard this email.

For assistance, please submit a help request at <https://www.fcc.gov/wireless/available-support-services> or call 877480-3201 (Mon.-Fri. 8 a.m.-6 p.m. ET).

Thank you,

FCC CORES Registration Team

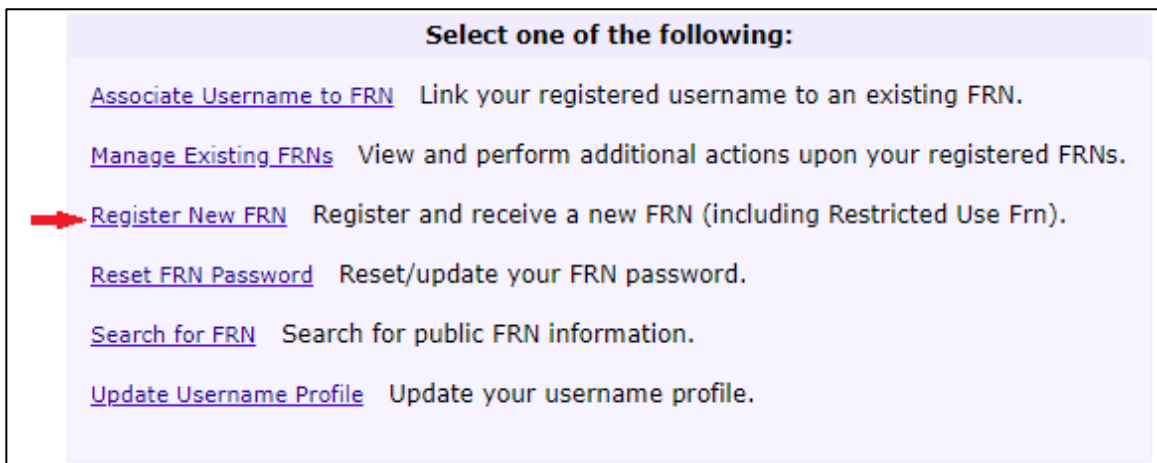
Go to your e-mail account, find the e-mail from the FCC, and click on the verification link.

Once you have verified your e-mail address, you can log into CORES.

## Step 2 – Log into CORES.

1. Go to <https://apps.fcc.gov/core>
  - Clicking on the verification link in the e-mail will also take you to this page.
2. Enter your Username and Password.
3. Click on “**Login**”.

A portion of the window that will be displayed is shown below:



4. Click on “**Register New FRN**” to begin the application process.

### Step 3 – Apply for an FRN.

A portion of the first screen in the application process is shown below:

Are you registering as an entity or as an individual?

An entity (e.g., corporation, partnership, government agency, etc.)

An individual

Is your contact address within the United States or its territories?

Yes

No

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1. Select “**An Individual**”.
2. Select “**Yes**”. (If you are applying for an amateur radio license, you must have a mailing address in the US or its territories.)
3. Click on “**Continue**” to continue the application process.

A portion of the next screen in the application process is shown below:

Do you wish to proceed with a CORES FRN Registration or a Restricted Use FRN Registration?

CORES FRN Registration

Restricted Use FRN Registration (Restricted Use FRNs can only be used for reporting individuals on Form 323 and Form 323-E.)

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1. Select “**CORES FRN Registration**”.
2. Click on “**Continue**” to continue the application process.

A portion of the final screen in the application process is shown below:

Register a Domestic Individual			
Salutation:	<input type="text"/>	First Name:*	<input type="text"/>
Middle Initial:	<input type="text"/>	Last Name:*	<input type="text"/>
Suffix:	<input type="text"/>	Doing Business As:	<input type="text"/>
If you have a <a href="#">Social Security Number</a> or <a href="#">Taxpayer Identification Number</a> , enter and confirm it here.			
SSN:	<input type="text"/>	Confirm SSN:	<input type="text"/>
If you do not have a <a href="#">Social Security Number</a> , select a reason: <input type="text"/> <a href="#">?</a>			
Contact Information			
Same as Above:	<input type="checkbox"/>		
Organization:	<input type="text"/>	Position:	<input type="text"/>
Salutation:	<input type="text"/>	First Name:*	<input type="text"/>
Middle Initial:	<input type="text"/>	Last Name:*	<input type="text"/>
Suffix:	<input type="text"/>		
Address Line 1:*	<input type="text"/>	Address Line 2:	<input type="text"/>
City:*	<input type="text"/>	State:*	ALABAMA <input type="text"/>
Zip Code:*	<input type="text"/> <input type="text"/>	Phone:	<input type="text"/> <input type="text"/> <input type="text"/> ext. <input type="text"/>
Fax:	<input type="text"/> <input type="text"/> <input type="text"/>	Email:*	<input type="text"/>
<input type="button" value="SUBMIT"/> <a href="#">Go Back</a>			
Asterisks (*) indicate required fields.			

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1. Enter the required information as indicated by a red asterisk (\*),
2. Enter your Social Security Number.
  - If you don't have a Social Security Number, select a reason.
3. Enter any optional information desired.
4. Click on **"Submit"** to complete the application process.

The following screen, which contains your FRN, will then be displayed.

FRN Registration Confirmation			
Thank you for registering with the FCC. As of today, <b>Nov 16 2018 3:49PM</b> , you have been assigned the following FCC Registration Number (FRN): <b>0028016616</b> . Please print this page for your records.			
Domestic Individual Registration			
Salutation:		First Name:	Robert
Middle Initial:	L	Last Name:	Rose
Suffix:		Doing Business As:	
SSN:	**** 9000		
Contact Information			
Organization:		Position:	
Salutation:		First Name:	Robert
Middle Initial:	L	Last Name:	Rose
Suffix:			
Address Line 1:	7122 E Prairie Ridge Rd	Address Line 2:	
City:	Prescott Valley	State:	ARIZONA
Zip Code:	86315	Phone:	
Fax:		Email:	aa3rr@verizon.net
<a href="#">Continue</a>			

Your FRN is automatically associated with your CORES username and you will be designated as the FRN Administrator.

Print the page or write down your new FRN.

Bring your FRN to the exam session where you will be applying for a new amateur radio license.